

PROCEDURE FOR APPLICATION

In reply to your request for licensure information, enclosed is an application for licensure as an Interpreter for the Deaf and Hard of Hearing. The requirements for licensure and temporary licensure are defined in the laws and regulations (copy included) and should be studied carefully.

In accordance with KRS 309.301(1), “effective July 1, 2003 no person shall represent himself or herself as an interpreter or engage in the practice of interpreting as defined in KRS 309.300 unless he or she is licensed in accordance with the provisions of KRS 309.300 to 309.319.”

The completed application fee, official transcript, and documentation of certifications/assessments **must** be received in the board office no later than **May 31, 2003**. The board will not review incomplete applications. There are no exceptions.

Application fees:

- **Permanent Licensure** - \$50.00 application fee; \$100.00 initial licensure fee (\$150.00 total).
- **Temporary Licensure** - \$50.00 application fee; \$50.00 initial licensure fee (\$100.00 total).

All fees must be paid by check or money order made payable to The Kentucky State Treasurer. DO NOT SEND CASH.

Should your application for licensure be denied, a refund of the initial licensure fee will be issued only upon written request to the board.

If you have any questions, please contact Gena Vance, Board Administrator at (502) 564-3296 Ext. 227 or email Gena.Vance@mail.state.ky.us.

The web site address for the board is:

www.state.ky.us/agencies/finance/occupations/interpretsdeaf/index.htm